

School of Creative Media (SCM), City University of Hong Kong
Application Procedures and Key Information to Incoming Students (2025/26)

If you are coming from one of our partner institutions and are interested in studying at SCM as an exchange student, you need to:

1 Apply Online - For Semester B, 2025/26 (January 2026 Entry): 1 September – 15 October 2025

- Make online applications and account registration (which included student hall application)
 - 1) Create an account at the [registration link](#) – Click on “School of Creative Media”
 - 2) An automatic email with login password will be sent to you
 - 3) Login the system at the [login link](#) using the applicant’s account and password. Fill in the application form and submit it.
- PLEASE UPLOAD THE FOLLOWING SUPPORTING DOCUMENTS to the system when making online application:
 - ✓ Academic Transcript (in English) issued by your home university
 - ✓ Letter of Permission issued by your home university (or ask exchange coordinator of your home university to send us the nomination directly)
 - ✓ TOEFL (iBT score ≥ 79) / IELTS (overall band score ≥ 6.5) or [other equivalent qualifications](#) of English proficiency, if English is not the medium of instruction at your home university.
 - ✓ Course outline of your home university (if necessary)

Programme Offered – Please refer to the list of [2026 Spring Semester](#) (tentative, for reference only; SCM’s course list for exchange students shall be updated regularly at our [School website](#)).

Your application documents will be forwarded to School of Creative Media for processing. Please allow around one month for application results.

Useful Links

- [CityUHK’s Student Exchange Programme](#) and [FAQs](#)
- [CityUHK’s Privacy Notice on European Union \(EU\) General Data Protection Regulation \(GDPR\)](#)

2 Apply for HK Student Visa (Please apply early as it takes *at least 8 weeks*)

Student Visa Application Guideline

- [Chinese Guideline](#) / [English Guideline](#)

Please send all the required documents as listed at the above guidelines to Admissions Office (ADMO) of CityUHK by post **at least 2 months (8 weeks) prior** to your departure. You may make use of the [Checklist](#) to ensure you include all the required documents before you post.

Address:

[Admissions Office](#)
Room 3210, 3/F, Yip Kit Chuen Building
City University of Hong Kong
Tat Chee Avenue, Kowloon
Hong Kong SAR
(Please state: Student Visa Application)

香港九龍達之路
香港城市大學
葉傑全樓3樓3210室
[招生處](#)
(請註明：學生簽證申請)

3 Key Dates & Useful Information for your preparation before departure/ after arrival:
Preparing for Arrival

4 Remember to present your student visa/entry permit to the Immigration Officer upon entering Hong Kong

5 Semester starts at 12 January 2026 (see [Academic Calendar 2025/26](#))